## The UPM-National Graduate Office for the Health Sciences

**Graduate Assistantship Program**

**MEMORANDUM OF AGREEMENT**

(Thesis / Dissertation Assistance Program)

KNOW ALL MEN BY THESE PRESENT:

This agreement entered into this \_\_th day of FEBRUARY in the year 2024 by and between:

**MS/MR/DR. NAME OF GRANTEE**, of legal age, residing at **Address**, currently pursuing **Course** in the University of the Philippines Manila, **COLLEGE** and hereinafter called as the “GRANTEE”

- and –

University of the Philippines Manila, the National University of the Philippines, a public and secular institution of higher learning, created by virtue of Republic Act No. 1870, as amended and recognized and operating by virtue of Republic Act No. 9500, through its constituent university, University of the Philippines Manila, with office address at 8th Floor, RCB Building, PHILIPPINE GENERAL HOSPITAL, Taft Avenue, Manila, represented herein by its Chancellor, **DR. MICHAEL L. TEE**,hereinafter referred to as the “UP Manila”.

**WITNESSETH:**

**WHEREAS,** the University of the Philippines Manila, through the National Graduate Office for the Health Sciences, hereby awards the Thesis / Dissertation Assistance Grant to qualified students in recognition of its role to assist deserving graduate students in their pursuit of excellent advanced study,

**WHEREAS,** the Grantee is committed to complete the requirements prescribed in obtaining their degree program and to use the Thesis / Dissertation Assistance Grant to do their thesis, that is duly approved by and under the supervision of the graduate committee, in contribution to the new knowledge in basic and applied sciences and the upgrade of professional practice.

**NOW, THEREFORE,** for and in consideration of the foregoing premises, the parties agree, as follows:

1. The grant is extended to the Grantee who had shown pertinent proof that the student is a regular graduate student and has complied with academic requirements with general weighted average of 2.0 or better (for masters’ students) or 1.75 or better (for doctoral students), and whose proposal has been duly approved by the panel. The grantee has to be endorsed by the degree-granting unit and whose application has been properly approved by UPM officials.
2. The UNIVERSITY through UPM-NGOHS hereby extends to the Grantee a one-time graduate assistance **in the amount of Php 15,000.00 to enable him to work on his master’s thesis**, or Php 30,000.00 for dissertation work in doctoral program of the UPM.
3. The Grantee shall submit an Article or manuscript derived from the thesis or dissertation subject of this grant, which can be published in a reputable, peer-reviewed journal. The proof of the submission may be in the form of a written Notice or an email from the Journal, notifying the Grantee of the receipt of the said Article and the acknowledgement that the said Article or manuscript is publishable.
4. Pending submission by the GRANTEE of the said notice or proof from the Journal, the UNIVERSITY shall with hold the release of the remaining 30% of the said grant;
5. The grant may be terminated in case:
6. The Grantee has not submitted to their adviser and to the NGOHS progress report of their thesis beyond six (6) months after approval of the proposal by the panel.
7. The Grantee has failed to comply with the conditions stated in number 1 hereof;

1. The Grantee shall reimburse to UPM-NGOHS the full amount awarded to them under this contract in any of the following cases:
2. The Grantee willfully abandons their thesis work without prior notice / approval of their adviser or without cause;
3. The Grantee fails to submit the prescribed number of final and bound copies of their work to the College/Unit and to the UPM-NGOHS within three (3) months after successful oral examination or defense
4. The Grantee commits serious misconduct
5. UNIVERSITY shall have the right to publish the thesis or dissertation, in part or whole, according to reasonable terms and conditions that may be agreed upon by the graduate student, the adviser and UNIVERSITY.
6. This Memorandum of Agreement shall take effect upon signing hereof by the parties and shall remain in full and effect during the duration of the Graduate Assistance Program.

**IN WITNESS WHEREAS**, the parties hereunto set their hands this **nth day of Month Year** in the City of Manila, Philippines.

**NAME OF GRANTEE**

GRANTEE

and

**MICHAEL L. TEE, MD, MHPEd, MBA**

THE CHANCELLOR, UP MANILA

WITNESSES:

**NAME AND TITLE OF THESIS ADVISER CARL ABELARDO T. ANTONIO, MD, MPH**

Thesis Adviser Director, NGOHS

**NAME AND TITLE OF DEAN BERNADETTE HEIZEL M. REYES, MD, MHPEd**

Dean, College of \_\_\_\_\_\_\_\_\_\_\_ Vice-Chancellor for Academic Affairs